



Lansing Unified School District 469

200 East Mary Street
Lansing, Kansas 66043
913-727-1100
www.usd469.net

Job Title: Early Childhood Teacher
Reports to: Coordinator of Special Education

Purposes and Objectives of the Position:

The Early Childhood provides a stimulating, safe, and developmentally appropriate educational environment where children can develop cognitive, social, emotional, and physical skills. Provides a block and lesson plan by which classes are conducted. May lead and functionally supervise teacher's aides or assistants.

Qualifications:

- As set by Kansas State Board of Education for the specified teaching assignment

General Duties and Requirements

- Plans a program of study that follows district guidelines, and, meets the individual needs, interests and abilities of students.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
- Employs instructional methods and materials that are most appropriate for meeting the learning objectives.
- Assesses the accomplishments of students on a regular basis and provides progress reports as required by policy and as requested by the administration.
- Assists in the referral and diagnosis of students with learning difficulties; seeks assistance from district specialists as required.
- Counsels with colleagues, students, and/or parents on a regular basis, and as requested by the administration.
- Assists the administration in implementing all policies and/or rules governing students' life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure.
- Maintains order in the classroom in a fair and just manner.
- Maintains and strives to improve professional performance and competence.
- Attends staff meetings and serves on staff committees as required.
- Performs other duties as assigned.

The district reserves the right to modify job duties or job descriptions at any time.

USD 469 Board of Education Policies

Knowledge, Skills, and Abilities Required:

- Ability to work cooperatively and constructively with others, including the ability to communicate effectively with a broad number of audiences.
- Ability to manage job responsibilities and to meet the established district outcomes.
- Ability to use necessary district-identified computer hardware and software, and other district-provided technology.
- Ability to physically adapt to the compressed time schedule of a school day and year.