



Lansing Unified School District 469

200 East Mary Street
Lansing, Kansas 66043
913-727-1100
www.usd469.net

Job Title: Health Room Aide
Reports to: District Nurse Coordinator

Purposes and Objectives of the Position:

The purpose of a health room aide would be to provide assistance through the day/year to our current nursing staff. A health room aide would be trained to

Qualifications:

- High School Diploma
- Current CNA License

Duties and Requirements:

- Assist the building nurse with the following duties:
 - Scheduled medications
 - Triageing students
 - Immunization compliance
 - To maintain health room documentation/ charting
 - With vision & hearing screenings
 - With scoliosis screenings
 - With dental screenings.
 - The health room aide would also be trained so that she/he can be utilized in all of our buildings, as well as being able to sub for our current staff nurses if one is not available – and a sub RN is not available.

The district reserves the right to modify job duties or job descriptions at any time.

USD 469 Board of Education Policies

Knowledge, Skills, and Abilities Required:

- Ability to work cooperatively and constructively with others, including the ability to communicate effectively with a broad number of audiences.
- Ability to manage job responsibilities and to meet the established district outcomes.
- Ability to use necessary district-identified computer hardware and software, and other district-provided technology.
- Ability to physically adapt to the compressed time schedule of a school day and year.