



Lansing Unified School District 469

200 East Mary Street
Lansing, Kansas 66043
913-727-1100
www.usd469.net

Job Title: School Counselor

Reports to: Principal

Purposes and Objectives of the Position:

The School Counselor improves student success by implementing a comprehensive school counseling program.

Qualifications:

- Master's Degree in School Counseling
- Meet state certification/licensure standards

General Duties and Requirements

- Works to maximize student success, promoting access and equity for all students.
- Remains universally accessible and makes an effort to know every student for whom they are responsible.
- Helps students plan and set goals for individual academic planning.
- Provides short-term counseling for students and provides referrals for long-term support.
- Collaborates with families, teachers, and administrators for student success.
- Advocates for students at individual education plan meetings and other student-focused meetings.
- Analyzes data to identify student issues, needs, and challenges.
- Acts as a systems change agent to improve equity and access, achievement, and opportunities for all students.
- Teaches guidance classes and provides guidance counseling to students through planned activities in small group or classroom settings to convey educational, social, and important school information (Elementary/Intermediate).
- Helps students plan for postsecondary options (high school).
- Serves on the District's Crisis Team.
- Performs other duties as assigned.

The district reserves the right to modify job duties or job descriptions at any time.

USD 469 Board of Education Policies

Knowledge, Skills, and Abilities Required:

- Ability to work cooperatively and constructively with others, including the ability to communicate effectively with a broad number of audiences.
- Ability to manage job responsibilities and to meet the established district outcomes.
- Ability to use necessary district-identified computer hardware and software, and other district-provided technology.
- Ability to physically adapt to the compressed time schedule of a school day and year.