



# Lansing Unified School District 469

200 East Mary Street  
Lansing, Kansas 66043  
913-727-1100  
www.usd469.net

**Job Title:** At-Risk Aide  
**Reports to:** Building Principal

**Purposes and Objectives of the Position:**

The At-Risk Aide assists identified at-risk students with meeting the state's academic achievement standards by working with individual at-risk students or small groups of at-risk students.

**Qualifications:**

- As set by Kansas State Board of Education

**Duties and Requirements:**

- Assists identified at-risk students individually or in groups to reinforce learning concepts initially introduced by the teacher
- Assists with the supervision of identified at-risk students during emergency drills, assemblies, and field trips
- Discusses assigned tutoring subject with classroom teacher to coordinate instructional efforts
- Operates and cares for equipment and instructional materials, as assigned by the teacher
- Reinforces subject matter to identified at-risk students utilizing a variety of methods and techniques
- Performs other duties as assigned.

*The district reserves the right to modify job duties or job descriptions at any time.*

**USD 469 Board of Education Policies**

**Knowledge, Skills, and Abilities Required:**

- Ability to work cooperatively and constructively with others, including the ability to communicate effectively with a broad number of audiences.
- Ability to manage job responsibilities and to meet the established district outcomes.
- Ability to use necessary district-identified computer hardware and software, and other district-provided technology.
- Ability to physically adapt to the compressed time schedule of a school day and year.