

Lansing High School
Site Council Minutes
5 November 2018

CALL TO ORDER:

Teena Barber called the meeting to order at 6:01 pm.

Members Present: Teena Barber, Kelly Penfield, Stephanie Edwards, Jacob Will, Christina Hoverson, Christy Kotzman, Janelle Moburg, Emily Kurz, Elaine Belardo

OLD BUSINESS:

1. The 1 October minutes were reviewed. Emily moved to accept the minutes as written, Janelle seconded. Motion passed unanimously. Stephanie Edwards asked to be added to the email distribution list.
2. Homework Policy Discussion. Each member brought feedback from other parents and these items were discussed in small groups for approximately 5 minutes then the consensus was shared with the group. Items mentioned were:
 - a. A policy should be strictly enforced
 - b. Detention or point deduction
 - c. Teachers should be timely in putting grades in Canvas and/or Skyward
 - d. Teacher/student communication is very important
 - e. Policy should encourage student accountability
 - f. Grade-level expectations should be considered
 - g. Departmental expectations are important as well (for example, the math department is using an "end of unit" standard for accepting late work)

Mr. McKim explained that this feedback will be incorporated into the administration/staff working document. Current goal is to provide a draft policy to the school board in December for second semester implementation.

3. Potential Financial Spending Goals. Kelly shared the finalized rubric that Dr. Stufflebeam shared with the District Site Council Members (attached). Mr. McKim shared that items above the gray line are one-time expenditures and items below would be an on-going or yearly cost. Jake said that spending on some of the items has already begun.
4. District Calendar. Jake shared that he is unaware of any meeting or progress yet. Ms. Hoverson said that building reps are usually sent to the committee upon request. Mr. McKim said the building reps would be made aware the parental input is requested in setting the dates on the district calendar.

PRINCIPAL'S TIME:

1. Block schedule update. In visiting classrooms, Mr. McKim is seeing many classrooms utilizing "station work" as an instructional tool (rotating to different stations to work on a particular subject or skill every 20-40 minutes). Teachers are continuing to grow into this expanded instruction time. Improvements are still needed but he is not seeing teachers lecturing for the entire 80 minute class period. Elective classes that require set-up and

clean-up as well as PE and science classes are liking the block schedule because it allows more time for students to engage in the subject area. Kids are appearing to benefit as well as teachers have more class time to help or reteach as needed. Ms. Hoverson said they are also incorporating other life-skills into their lessons.

2. Late start Thursday mornings. This time is currently being used for professional development. Teachers are able to delve into student data more frequently to identify where students are struggling and to research potential remedies or interventions. Interdiscipline conversations are happening too. Ms. Hoverson shared that a foreign language teacher had a discussion with her to see if a particular student was also struggling in math. The decoding process is the same for math as a foreign language and the teachers had time to discuss strategies to assist the student in both classes.
3. Finals schedule. A new schedule is being developed using the block schedule. Two days for tests (17 & 18 December) and one day for make-up (19 December). This will allow more time for test taking as well as longer breaks between tests for students.
4. Dress Code revision. The student advisory council is continuing to work on revising the dress code with Mr. McKim. An update will be presented to the teachers soon and hopefully at our next site council meeting. The working goal is to have a final copy for the December school board meeting for approval with a second semester implementation.

NEW BUSINESS:

1. Teacher/Staff Appreciation luncheon will be held on 7 February 2019. This is the day-long parent-teacher conference day. Elaine Belardo has agreed to organize the luncheon again this year.
2. Posting Site Council Minutes. The district website is being updated and revamped. Sharon Burns (sharon.burns@usd469.net) is the new point of contact. Kelly will reach out to her and provide the minutes for posting when the site is ready.
3. Purpose and Function of Site Council. Jake provided a KASB slide packet (attached) about site councils in the state of Kansas. We reviewed and discussed certain points and found that in most cases our site council is exceeding those standards.
4. Christy asked about the current policies for technology and student use/misuse of the ipads during classroom instruction. Mr. McKim shared that there are policies in place but not every student sees consequences implemented. There are tools available for teachers to monitor use during instruction/class time.
5. Emily asked about what the policy is for teachers contacting students after school hours via email or text for individual instruction or to change parameters of an assignment. Mr. McKim said he would look into that and provide information at our next meeting.

ADJOURNMENT: Motion was made by Mr. McKim to adjourn and seconded by Jake. Motion passed unanimously and the meeting was adjourned at 7:02.

Next meeting: 3 December 2018 at 6:00 pm in Pride Rock.