

Educate the Pride Mini-Grant Guidelines 2008-09

Thank you for your interest in Educate the Pride Mini-Grants. Educate the Pride grants are for innovative K-12 school programs in the Lansing School District. Before completing the application on page 2, please review the following guidelines and recommendations. If you have any questions, contact, Mary-Alice Schroeger, Director, at 727-3357 ext. 4209, 816-804-0194 (cell) or e-mail schroegerm@usd469.net. Return the grant application to Lansing Educational Foundation, c/o Mary Alice Schroeger, P.O. Box 181, Lansing, Kansas 66043. Hand deliver or postmark by August 20, 2008.

LEF Mission Statement

The Lansing Educational Foundation Fund enhances the excellence in the learning environment in partnership with the schools and the community.

LEF Vision Statement

In the Lansing schools, quality education for our students is provided by a staff who understands and respects the unique developmental, educational and social needs of our students. Access to a superior education is essential for developing academic, occupational and personal success as a productive citizen. The Lansing Educational Foundation collaborates and cooperates with the Lansing School District and surrounding communities to promote excellence in the teaching and learning environment.

To ensure that this vision becomes a reality, the Lansing Educational Foundation Fund, a component fund of the Greater Kansas City Community Foundation (GKCCF):

- encourages excellence through supporting district teachers and staff by recognizing exceptional contributions and funding innovative learning opportunities;
- enhances the K-12 learning environment through providing additional materials and resources;
- provides funding for programs to meet unique needs;
- promotes a high functioning learning environment; and fosters collaboration and partnerships among the schools and community.

Guidelines:

1. Grants are limited to a maximum of \$500 per teacher. A group of teachers may apply for up to \$1,000. Grant selection will be competitive based on quality, innovativeness, and alignment with LEF mission and vision statements.
2. All grant proposals must meet and follow Lansing School District policies and be signed by the building administrator. Proposals that are incomplete will be returned to the proposal writer and will not be considered for funding.
3. Content of proposals must align with grade level and state standards.
4. No out-of-pocket teacher expenses will be covered. All orders must be processed through the Foundation.

5. Requests for technology must be approved by the USD 469 district technology staff (Jeff Andrews).
6. Materials purchased with grant funds remain at the building and property of the Lansing School District
7. **The grant application deadline is August 20, 2008.**
8. Grant Funds must be expended by June 10, 2009. All unspent funds will return to the LEF general fund.

Educate the Pride Mini-Grants Application

Applicant Name: _____ Office Phone: _____

Project Title: _____

Building: _____ Grades Involved: _____

Number of students participating: _____

Instructions:

Type and attach responses to the following questions. Complete the funding explanation below.

- Describe your *innovative* Educate the Pride project.
- How will your project enrich your students' daily learning experiences?
- How does your program enhance or add to district curriculum?
- Timeline or description of process in calendar form.
- How will you monitor your project and evaluate the results?
- Attach pictures and ordering information.
- Complete the following funding outline.

Item	Number needed	Supplier	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
Total Educate the Pride Grant Requested ➔			\$

Applicant's Name: _____ Date: _____

Title: _____ Other Staff Involved: _____

Technology Approval: _____ Date: _____

Principal Signature: _____ Date: _____